

Hartford Central School District
Board of Education Meeting

Date: July 10, 2017
 Time: 7:00pm
 Type: Reorganizational Meeting
 Location: District Library

AGENDA

1. Call to Order at 7:00pm by Superintendent of Schools
2. Motion to appoint Mrs. Searles as Acting Clerk was made by Mr. Jessen, seconded by Mrs. Thomas.
 Motion Carried: Ayes 4, Nays 0, Abstention 0

3. Election of Board Officers

- Election of Board of Education President

Brian Getty	Mr. Jessen	Mrs. Thomas
Name	Motion	Second

- Election of Vice President

Janine Thomas	Mr. Jessen	Mr. Fish
Name	Motion	Second

Motion Carried: Ayes 4, Nays 0, Abstention 0

4. Oath of Allegiance: Mr. Cook, Mr. Getty and Mr. Jessen will give their oath in front of the Town of Hartford Notary on 7/12 at 8:00am.
5. Appointment of Officers
 Upon the motion made by Mr. Jessen and seconded by Mr. Fish, the Board of Education appointed the following officers:

<u>Position</u>	<u>Recommended Motion</u>
District Clerk	Joann Searles
District Clerk Pro-Tem for conducting business after reconvening to Regular Session from Executive Session, unless otherwise specified for the 2017-2018 school year	Andrew Cook
Treasurer	Joann Searles
Tax Collector	Town of Hartford
Purchasing Agent	Andrew Cook
Designated Education Official to receive court records and coordinate student participation in programs, SAVE Legislation, Uniform Violence Reporting, and NCLB	Andrew Cook

Chief Emergency Officer	Andrew Cook
Claims Auditor	Denise Petteys

Motion Carried: Ayes 5, Nays 0, Abstention 0

6. Action Items

Upon the motion made by Mr. Jessen and seconded by Mr. Fish, the Board of Education approved the proposed reorganizational action items:

<u>Action Items</u>	<u>Recommended Motion</u>
Depository	Glens Falls National Bank and Trust Co. - All Accounts, with exceptions per BOE Policy on Investments and BANS /BONDS
Regular Meeting of Board of Education	<ul style="list-style-type: none"> • July 10, 2017 • August 21, 2017 • September 18, 2017 • October 16, 2017 • November 21, 2017 (<i>Tuesday</i>) • December 18, 2017 • January 22, 2018 (<i>fourth Monday to avoid MLK Jr. day</i>) • February 12, 2018 (<i>second Monday to avoid Mid-Winter Recess</i>) • March 19, 2018 • April 16, 2018 • May 21, 2018 • June 18, 2018
Petty Cash Fund	\$100 to District Office \$100 to Principal's Office \$50 to District Treasurer \$35 to the Cafeteria Office
Authorization to advertise and open sealed bids	Superintendent of Schools or District Clerk
Official newspaper of district	<ul style="list-style-type: none"> • The Post Star, Glens Falls, New York • The Granville Sentinel, Granville, NY
Superintendent and District Treasurer bonded	Board authorize bond in amount of \$200,000
Account Clerk and Extra-Classroom Treasurer bonded	Board authorize bond in amount of \$50,000
Certification of payrolls	Andrew Cook, Superintendent
Official mileage reimbursement rate	As per IRS Adjustments

Authorization to sign federal grants	Andrew Cook, Superintendent
Authorization for Budget Code transfers up to \$1000	Andrew Cook, Superintendent
Authorization to approve use of building and grounds	Brian George, Middle/High School Principal
Authorization to approve tax refunds in an amount of \$2,500 or less, and additional authority to approve tax corrections where the change in taxes for the respective property is less than \$2,500	Andrew Cook. Superintendent
Review and Approval of the district's Student Code of Conduct	Andrew Cook Superintendent
Review and Approval of the district's "District-wide School Safety Plan"	
Review and Approval of the district's Comprehensive Attendance Policy"	
Authorization to suspend students during the 2017-2018 school year, in accordance with appropriate Education Law	Andrew Cook Brian George Bethellen Mannix
Establish Substitute Teacher Pay-rate	<ul style="list-style-type: none"> • Certified teachers: \$105 • Non-Certified Teachers: \$87 • Teacher Assistants/Nurse: \$80 • Teacher Aides: \$75
Appointment of "Emergency Coaches" for the 2017-2018 school year.	Andrew Capone Caleb Sutliff Kristilyn Breault

Motion Carried: Ayes 5 , Nays 0 , Abstention 0

7. Board of Education Committees:

Transportation Sub Committee of B.O.E.	Mr. Jessen
Building and Grounds Sub-Committee of B.O.E.	Mrs. Thomas and Mr. Fish
Education and Curriculum Sub-Committee of B.O.E.	Mrs. Thomas
Policy Committee	Mr. Jessen and Mr. Fish

8. Adjournment: Upon the motion by Mr. Jessen and seconded by Mr. Fish the reorganizational meeting was adjourned at 7:07pm.